

Eastern Snyder County Regional Authority

July 20, 2022

Members Present: Dan Kiesinger, Richard Young, Shane Hendricks, Scott Frost, Tom McBryan, Richard Mease, Michael Dunigan and Mike Kuhns.
Others Present: Greg Pysher, Manager; Cory Kline, Assistant Manager; Ken Potter, Solicitor; Tia Trate, Engineer; Chris Bailey, Sholley Insurance Agency, Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 7:00 p.m. Mr. Young made a motion seconded by Mr. Hendricks to approve the minutes from the June 15, 2022 meeting. All members agreed and the motion passed unanimously.

Public Comment:

1. Chris Bailey of Sholley Insurance Agency presented health insurance pricing for a September 1, 2023 renewal and answered questions from the board. A motion was made by Mr. Young and seconded by Mr. Mease to approve the 2022-2023 Health Insurance renewal with Geisinger Health Plan. The total cost would be approximately \$127,276.32 per year for the Health Insurance. All members agreed and the motion passed unanimously.

Engineers Report:

Project Payment Requests

A motion was made by Mr. Hendricks and seconded by Mr. Frost to approve Pay Estimate #20 in the amount of \$301,107.72, for Lobar Inc., Pay Estimate #14 in the amount of \$229,961.75 for Garden Spot Electric. Pay Estimate #13 in the amount of \$5,453.00 for Heim Inc. All members agreed and the motion passed unanimously.

Project Change Order Requests

A motion was made by Mr. Young and seconded by Mr. Mease to approve Change Order #33 in the amount of \$4,380.32, Change order #34 in the amount of \$15,406.57, with the exception that Gannett Fleming and ESCRA will work out a credit for the difference between the original incorrect motors and the new motors that have been ordered by Lobar Inc. Change Order #15 in the amount of \$4,659.00 for Garden Spot Electric. All members agreed and the motion passed unanimously.

1. VLR Memorandum upgrade update.
2. Tia Trate and Greg Pysher covered the list of Construction project updates.
3. Gannett Fleming and ESCRA are working together on the Chlorine room upgrades.
4. Camera system proposal. A motion was made by Mr. Young and seconded by Mr. McBryan to authorize Gannett Fleming to proceed with getting a cost estimate for the Camera security system. All members agreed and the motion passed unanimously.

Old Business:

1. PA Rural Water GIS map project has been completed. ESCRA has received the file for what has been completed for review.
2. Mr. Rehab Manhole rehabilitation still needs to be completed.
3. Investment discussion. A motion was made by Mr. Mease and seconded by Mr. Kuhns to approve signing the Non-Corporate Resolution and the Application form for

Northumberland National Bank to purchase Treasury Bonds from Northumberland National Bank with an initial investment of \$200,000.00 with fees not exceeding \$200.00. Chairman Dunigan requested a Roll Call which reads as follows; Mr. Hendricks, NO; Mr. McBryan, YES; Mr. Mease, YES; Mr. Kuhns, YES; Mr. Frost, YES; Mr. Kiesinger, YES; Mr. Young, YES; and Chairman Dunigan, YES. The motion passed.

4. The 2021 Financial Audit is in progress. Still waiting on reports from PMRS.

New Business:

1. Bright Farms Discharge. Greg attended the July Penn Township Supervisors meeting and Penn Township Municipal Authority meeting. Bright Farms submitted a short- and long-term plan explaining how they will reduce their discharge flow and how they will become compliant with ESCRA's High Strength Waste limits. Bright Farms will be required to attend the September Penn Township Supervisors meeting to give an update on their progress. Greg will continue to attend the PTMA and Penn Township Supervisors Meetings.
2. Pending Project Documents
 1. Pending documents from Lobar, Inc.
 - Main Pump Station Wetwell #1 bypass line credit.
3. Personnel matters.

Financial Report:

The June Disbursements, June Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Young made a motion seconded by Mr. Hendricks to approve the reports. All members agreed and the motion passed unanimously.

Executive Session

Chairman Dunigan requested an executive session to discuss personnel matters. The board convened into executive session at 8:29 pm and reconvened at 8:50 pm. The Board discussed implementing a Policy for Part-time employees. A motion was made by Mr. Young and seconded by Mr. Mease to implement the following:

Part-Time Employment Policy

1. Any part-time employee will work less than 30 hours per week.
2. PT employee is not eligible for Health Insurance.
3. PT employee is not eligible for pension.
4. PT employee is eligible for company paid Life Insurance.

All members agreed and the motion passed unanimously.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:56p.m. The next regularly scheduled authority meeting is August 17, 2022 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00p.m. The next Long-Range Planning Committee meeting is August 10, 2022 at 7: 00p.m **as needed**.

Respectfully submitted,
Nicki Milligan
Nicki Milligan, Secretary