

Eastern Snyder County Regional Authority

June 20, 2018

Members Present: Ed Mann, Harlan Parker, Dan Kiesinger, Richard Young, Tom Ferry, Michael Dunigan, Tom McBryan and Neal Smith.

Others Present: Scott Bailey, Manager; Steve Witmer, Assistant Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary; Sherri Badman, Selinsgrove Borough; Ken Wagner, Wagner, Dreese, Elsasser & Associates, PC.

Chairman Dunigan opened the meeting at 6:58 p.m. Mr. Mann made a motion seconded by Mr. Young to approve the minutes from the May 16, 2018 meeting. All members agreed and the motion passed unanimously.

Public Comment:

1. Ken Wagner of Wagner, Dreese, Elsasser & Associates, P.C. presented the 2017 audit and answered questions from the board. An executive session was requested by Mr. Mann at 7:07pm to discuss a personnel matter and reconvened at 7:22pm.

Engineers Report:

1. Final design for the plant upgrade project is progressing.
2. The Luzern County Flood Mitigation Grant program application is substantially completed and will be submitted when finished.
3. A proposal for engineering services through bid phase and review of the tapes for the TV inspection of the remaining 1/3rd of the collection system will be ready by the next meeting.

Old Business:

1. Based on sample results submitted by the Que Brew it was recommended that the sampling frequency listed on their Industrial Waste Discharge Permit be amended to annual testing unless there is a change in production methods or an increase in production in which case their permit will be reevaluated. A motion was made by Mr. Mann and seconded by Mr. McBryan to amend the permit to annual testing. All members agreed and the motion passed unanimously.
2. Screw Press pilot test was completed last week, a Volute Screw press pilot test will be conducted the week of July 16, 2018.
3. A WC claim update was presented on the employee that was injured on the job.
4. The site inspections of the school district and the university will take place after the fall session starts. The nursing home will take place after the new owners take over.

New Business:

1. The 2017 audit was presented for discussion/approval. A motion was made by Mr. Smith and seconded by Mr. Mann to approve the 2017 audit. All members agreed and the motion passed unanimously. The 2017 Credit/Deficit Computations will be prepared for next months meetings.

2. The Engagement letter from Wager, Dreese, Elsasser & Associates, P.C was presented for review/approval to provide auditing services for 2018, 2019 and 2020 in the amounts of \$5,850, \$5,950 and \$6,050 respectively. A motion was made by Mr. Mann and seconded by Mr. Ferry to approve Wager, Dreese, Elsasser & Associates, P.C services for 2018, 2019 and 2020. All members agreed and the motion passed unanimously.
3. A 3rd late notice was sent today to Hummels Wharf for their 2016 deficit.
4. 2 employees passed their operator certification exams.
5. The Millet Hotel and the Pine Lane Townhomes capacity letters have been sent out.
6. The 2018/2019 insurance renewal package was presented for approval. The insurance consultant recommended a combination of Philadelphia/Travelers/AMTRUST for a price of \$42,044. A motion was made by Mr. Young and seconded by Mr. Parker to approve the recommended 2018/2019 insurance package renewal in the amount of \$42,044. All members agreed and the motion passed unanimously.
7. The 3rd Qtr. Participant bills have been sent out and are due July 1st.
8. A quote solicitation for the Monroe Chamber leak repair including a contractor purchase order was presented. A legal review of the contractors purchase order was preformed yielding several small changes. A motion was made by Mr. Mann and seconded by Mr. Ferry to approve distribution of the quote solicitation pending inclusion of the recommended changes requested by the Solicitor. All members agreed and the motion passed unanimously.
9. Quotes to raise 11 manholes were received from Gutelius Excavating and Fairchild Brothers, Inc. Gutelius submitted a quote of \$22,000 and FBI submitted a quote of \$17,637. A motion was made by Mr. Ferry and seconded by Mr. Young to approve the quote by Fairchild Brothers Inc. in the amount of \$17,637.00. All members agreed and the motion passed unanimously.
10. Health Insurance renewal information should be available by the next Long Range meeting.

Financial Report:

The May Disbursements, May Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Mann to approve the reports. All members agreed and the motion passed unanimously.

Solicitors Report:

1. Mr. Potter did not have anything new to report.

Executive Session:

The board requested an executive session to consult with its attorney or professional advisor to discuss potential litigation and a personnel issue. The board convened into executive session at 7:50 pm and reconvened at 8:03 pm.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:04 p.m. The next regularly scheduled authority meeting is July 18, 2018 at the ESCRA WWTP

conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is July 11, 2018 at 7:00 p.m.

Respectfully submitted,

Nicki Milligan

Nicki Milligan,
Secretary