

Eastern Snyder County Regional Authority

October 18, 2023

Members Present: Richard Young, Michael Dunigan, Mike Kuhns, Shane Hendricks, Tom McBryan, Richard Mease, Dan Kiesinger and Scott Frost.
Others Present: Greg Pysher, Manager; Cory Kline, Assistant Manager; Ken Potter, Solicitor; Tia Trate, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 7:00 p.m. Mr. Young made a motion seconded by Mr. Kuhns to approve the minutes from the September 20, 2023, meeting. All members agreed, and the motion passed unanimously.

Engineers Report:

Project Change Order Requests

- A Substantial Completion Certificate for the ESCRA upgrade project was presented from Lobar, Inc. The Board decided to table until November
- Lobar outstanding payment letter.

Construction Project Update:

1. VLR Memorandum upgrade update.
2. Self-Cleaning Strainer at the Main Pump Station and Return Building update.
3. Schwing screw press progress update. A meeting was held with Schwing on October 18, 2023. The ESCRA Board is waiting to see what Schwing has to offer.
4. Hypo Room update.
5. Boiler Project update. A revised Draft Study was presented to Manager Pysher that will be need to be reviewed.
6. HVAC System update.
7. High Pressure pump issues.
8. ESCRA SCADA Integration Final punch-list.
9. ESCRA Network Security recommendations.
10. October 5, 2023 meeting with Gannett Fleming to discuss project amendments and credits for construction services.
11. Preparedness, Prevention and Contingency (PPC) Plan review.

Pending Project Documents:

1. Pending documents from Lobar, Inc.
 - Main Pump Station Wetwell #1 bypass line credit.

Old Business:

- Investment discussion.
 - A motion was made by Mr. McBryan and seconded by Mr. Frost to transfer \$1,000,000.00 to the PLGIT Prime account with an interest rate of 5.50%. All members agreed, and the motion passed unanimously.
 - A motion was made by Mr. McBryan and seconded by Mr. Frost to approve the purchase of 2 1yr. CD's in the amount of \$250,000.00 each through PLGIT. All members agreed, and the motion passed unanimously.

- A motion was made by Mr. McBryan and seconded by Mr. Frost to purchase at the discretion of Manager Pysher a 20yr Treasury Bond with an interest rate of 5.25% or better through Northumberland National Bank in the amount of \$500,000.00. All members agreed and the motion passed unanimously.
- Solar Renewable Energy, LLC. Mr. Potter has completed reviewing the proposed contract. The contract has been returned with questions and comments.
- Bright Farms - Long Term Plan all Bright Farm's effluent is being hauled off site. NPDES permit has been submission.
- National Beef I & I update. A 30-day extension of the Industrial Waste Permit was issued on 10/13/2023. An on-site meeting was held at National Beef on October 10, 2023.
- 2024 proposed Budget. The draft was circulated to the participants in September, there were no comments received.

New Business:

1. 2024 Meeting dates were presented for review. A motion was made by Mr. Young and seconded by Mr. Kuhns to approve the 2024 dates. All members agreed and the motion passed unanimously.
2. Light Pole damage.
3. Light Pole wiring upgrade project. A motion was made by Mr. McBryan and seconded by Mr. Hendricks to approve the Option #1 quote from Garden Spot Electric, Inc. to replace damaged light pole and upgrade the wiring and pole lights. All members agreed and the motion passed unanimously.
4. 2023 Truck purchase. The ESCRA Board agreed to have Manager Pysher look into getting pricing on an additional pickup truck for the plant.
5. Sewer capacity verification for 90 EDUs at the Orchard Hills Development in Shamokin Dam, PA 17876. A motion was made by Mr. Dunigan and seconded by Mr. Young to approve Manager Pysher to send a letter verifying the availability of the 90 EDU's. All members agreed and the motion passed unanimously.

Financial Report:

The September Disbursements, September Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Hendricks made a motion seconded by Mr. McBryan to approve the reports. All members agreed and the motion passed unanimously.

Personnel Matters:

- A motion was made by Mr. McBryan and seconded by Mr. Hendricks to revise a motion passed in August 2023 that reads as follows "A motion was made by Mr. McBryan and seconded by Mr. Kuhns to approve a one-time \$1,000.00 bonus and an additional \$1/hr. increase for any employee that acquires his/her Class A Operators license" to read as follows "A motion was made by Mr. McBryan and seconded by Mr. Kuhns to approve a one-time \$1,000.00 bonus and an additional \$1/hr. increase for any employee that acquires his/her **Class A or B** Operators license". All members agreed and the motion passed unanimously.
- A motion was made by Mr. McBryan and seconded by Mr. Young to approve at Manager Pysher's discretion a donation in the amount of \$500.00 to the Simcox family. All members agreed and the motion passed unanimously.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:28p.m. The next regularly scheduled authority meeting is November 15, 2023 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00p.m. The next Long-Range Planning Committee meeting is November 8, 2023 at 7:00p.m. **as needed**.

Respectfully submitted,
Nicki Milligan
Nicki Milligan, Secretary