

Eastern Snyder County Regional Authority

April 20, 2022

Members Present: Michael Dunigan, Dan Kiesinger, Richard Young, Mike Kuhns, Shane Hendricks, Scott Frost, Tom McBryan and Richard Mease
Others Present: Greg Pysher, Manager; Ken Potter, Solicitor; Tia Trate, Engineer; Nicki Milligan, Secretary. Cory Kline, Assistant Manager was excused.

Chairman Dunigan opened the meeting at 7:00 p.m. Mr. Hendricks made a motion seconded by Mr. Frost to approve the minutes from the March 16, 2022 meeting. All members agreed and the motion passed unanimously.

Engineers Report:

Project Payment Requests

A motion was made by Mr. Kuhns and seconded by Mr. Young to approve Pay Estimate #17 in the amount of \$380,371.47 for Lobar Inc., Pay Estimate #11 in the amount of \$23,275.00 for Garden Spot Electric. All members agreed and the motion passed unanimously.

Project Change Order Requests

A motion was made by Mr. Hendricks and seconded by Mr. Kiesinger to approve Change Order #28 in the amount of \$92,331.26, for Lobar Inc. All members agreed and the motion passed unanimously.

1. VLR Memorandum upgrade update.
2. Gannett Fleming covered the list of Construction project updates.
3. Gannett Fleming and ESCRA are working together on the Chlorine room upgrades.
4. NPDES Permit update.
5. High Strength Waste Surcharge review.

Old Business:

1. A Rural Water GIS map project still needs to be completed. ESCRA has received the file for what has been completed for review.
2. Mr. Rehab Manhole rehabilitation has started.
3. National Beef EDU capacity and Industrial Waste Permit.
4. Main Pump Station new ATS switchgear damage.
5. 2022 WET Test has been scheduled for the week of April 24, 2022.
6. Investment discussion.

New Business:

1. The 2021 Financial Audit is in progress..
2. Mid-Year Employee Review.
3. Pending Project Documents
 1. Pending documents from Lobar, Inc.
 - Primary Clarifier Caulking
 - Chlorine Room upgrades
 - Main Pump Station Wetwell #1 bypass line credit
 - Re-tapping Influent pipe for sampler

2. Pending documents from Heim.
 - Chlorine Room upgrade
3. Pending documents from Garden Spot Electric
 - Chlorine Room upgrades
4. Personnel matters.

Financial Report:

The March Disbursements, March Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Hendricks made a motion seconded by Mr. Young to approve the reports. All members agreed and the motion passed unanimously.

Solicitors Report

Mr. Potter had nothing to report.

Executive Session

Chairman Dunigan requested an executive session to discuss personnel matters. The board convened into executive session at 8:12 pm and reconvened at 8:45 pm. A motion was made by Mr. Hendricks and seconded by Mr. Frost to give all hourly employees a \$1/hr. "cost of living" increase, Manager, Greg Pysher and Assistant Manager Cory Kline will receive a \$2,500.00 per year "cost of living" increase. All employees will also receive a onetime \$500.00 performance/construction bonus. All members agreed and the motion passed unanimously.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:47p.m. The next regularly scheduled authority meeting is May 18, 2022 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00p.m. The next Long-Range Planning Committee meeting is May 11, 2022 at 7: 00p.m **as needed**.

Respectfully submitted,
Nicki Milligan
Nicki Milligan, Secretary