

Eastern Snyder County Regional Authority

January 17, 2018

Members Present: Ed Mann, Harlan Parker, Neal Smith, Dan Kiesinger and Richard Young. Mr. Ferry and Mr. Dunigan were excused, Mr. McBryan was absent.

Others Present: Scott Bailey, Manager; Steve Witmer, Assistant Manager; Ron Jager, Engineer.

Vice Chairman Mann opened the meeting at 7:00 p.m. Mr. Parker made a motion seconded by Mr. Young to approve the minutes from the December 20, 2017 meeting and the January 10, 2018 Long Range meeting. All members agreed and the motion passed unanimously.

Engineers Report:

1. Bridge Replacement Project, still waiting on the reimbursement from the State.
2. The preliminary design for the plant upgrade project is progressing.
3. Copies of the completed Flood Hardening Study are available for review.
4. Gannett Fleming has started work on the 2017 Ch. 94 report, letters were sent to the participants requesting their information that is to be included in the report.

Old Business:

1. Biosolids are still going to the landfill.
2. The request for flood mitigation funds is under review.

New Business:

1. The corrective action plan was submitted to the Lab Accreditation Bureau.
2. The ad will be placed next week for the 2 new operators positions.
3. The retirement plan amendments to allow in-service distributions was discussed, no action was taken.
4. The Primary Sludge Pump Control Panel was installed and up and running, the installation of 2 timers for manual operation remains.
5. The plant effluent Total Nitrogen numbers are elevated, staff is investigating the reason.
6. A request for 3 EDU's of capacity was made by Meck-Tech on behalf of Charles Paige for a 3 unit multi-family building to be located at the intersection of Pennsylvania Avenue and Monroe Street in Hummels Wharf. Mr. Smith made a motion, seconded by Mr. Parker to approve the request for 3 EDU's contingent upon Hummels Wharf's approval and the submission of the \$250/EDU Nutrient Asset Administration Fee. All members agreed and the motion passed unanimously.

7. A meeting is scheduled for January 22nd with National Beef to discuss the permit amendments that include limits for Total Phosphorus and Total Nitrogen and their corrective action plan to lower their discharge numbers.
8. A meeting will be scheduled with representatives of Selinsgrove Borough to discuss Industrial Waste Discharge Permits for Susquehanna University, the Selinsgrove School District and the Manor at Penn Village.
9. 1 analog output module for the Belt Filter Press Control Panel was repaired and installed, both presses are now operational. The spare module was sent back for possible warranty repair.
10. There is a discrepancy between the Quarterly State Tax Reports and the year end W2 totals. Staff will investigate the problem, it was advised that employees not do anything with their W2's until it can be determined if the problem is with ESCRA's records or the State's.

Financial Report:

The December Disbursements, December Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Smith made a motion, seconded by Mr. Kiesinger to approve the reports. All members agreed and the motion passed unanimously.

There being no further business, Vice Chairman Mann declared the meeting adjourned at 8:03 p.m. The next regularly scheduled authority meeting is February 21, 2018 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is February 14, 2018 at 7:00 p.m.

Respectfully submitted,

Scott Bailey
Manager