

## Eastern Snyder County Regional Authority

April 18, 2018

**Members Present:** Ed Mann, Harlan Parker, Neal Smith, Dan Kiesinger, Richard Young, Tom Ferry, Michael Dunigan and Tom McBryan.

**Others Present:** Scott Bailey, Manager; Steve Witmer, Assistant Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 6:57 p.m. Mr. Ferry made a motion seconded by Mr. Mann to approve the minutes from the February 21, 2018 meeting. All members agreed and the motion passed unanimously.

### Engineers Report:

1. The Bridge Replacement Project reimbursement was received.
2. The preliminary design for the plant upgrade project is nearly completed.
3. Collection System Hydraulic Capacity Study is complete and circulated.
4. The 2017 Ch. 94 report has been submitted to DEP.
5. Gannett Fleming submitted a proposal for the Final Design of the Plant Upgrade Project in the amount of \$748,000. A motion was made by Mr. Mann and seconded by Mr. Young to accept the proposal and authorize Gannett Fleming to proceed with the Final Design of the Plant Upgrade Project which includes final design, permitting, funding assistance, project coordination and bidding for a not to exceed amount of \$748,000 without authorization. All members agreed and the motion passed unanimously.

### Old Business:

1. Biosolids are still going to the landfill.
2. National Beef paid their 4<sup>th</sup> Qtr. 2017 surcharge, \$20,714.53.
3. Centrifuge pilot test scheduled for the week of May 7<sup>th</sup>-11<sup>th</sup>.

### New Business:

1. A meeting and site tour of PlyGem Stone was held on April 6<sup>th</sup> with Selinsgrove Borough concerning the need for an IWP. They provided documentation they are hauling all waste off site and will not require a permit at this time.
2. Payments for the 2<sup>nd</sup> Qtr. 2018 Regional System bills including 2015, 2016 credit/deficit reconciliations have been received with the exception of Hummels Wharf did not pay their 2016 deficit, a late notice was sent on April 16, 2018.
3. The Que Brew tour was completed on February 23<sup>rd</sup>, we are still waiting on the lab results.
4. Nothing new concerning the Pine Lane Townhomes capacity request.
5. Nothing new concerning 21 Industrial Park Road.

6. The 2017/2018 insurance package renewal is currently out to bid.
7. Livic Civil submitted a capacity request on behalf of the new Millet Hotel requesting 35 EDU's/14,000 gallons/day based on 400gpd/edu. ESCRA bases EDU's on 275 gallons. A motion was made by Mr. McBryan and seconded by Mr. Mann to conditionally approve 51 Edu's/14,000 gallons/day for the Millet Hotel pending the receipt of the approval from Hummels Wharf and the submission of the Nutrient Asset Administration Fee in the amount of \$12,750. All members agreed and the motion passed unanimously.
8. DEP inspection was completed on April 4, 2018.
9. A WC claim was filed for a work related injury.
10. A motion was requested to authorize Chairman Dunigan to sign a letter changing signatories for the accounts at Northumberland National Bank. A motion was made by Mr. Ferry and seconded by Mr. Smith to approve Chairman Dunigan to sign the letter changing the signatories. All members agreed and the motion passed unanimously.
11. Nothing new regarding the Luzern County Flood Mitigation Grant Program.
12. An interest payment on the debt service in the amount of \$4,994.30 is due on May 1, 2018.

**Financial Report:**

The February and March Disbursements, February and March Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Mann to approve the reports. All members agreed and the motion passed unanimously.

**Solicitors Report:**

1. Mr. Potter did not have anything new to report.

**Executive Session:**

The Solicitor requested an executive session to consult with its attorney or professional advisor to discuss the letter from Attorney Muolo and a personnel issue. The board convened into executive session at 7:47 pm and reconvened at 8:01 pm.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:01 p.m. The next regularly scheduled authority meeting is May 16, 2018 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is May 9, 2018 at 7:00 p.m.

Respectfully submitted,

*Nicki Milligan*

Nicki Milligan,  
Secretary