

## Eastern Snyder County Regional Authority

July 17, 2019

**Members Present:** Harlan Parker, Dan Kiesinger, Michael Dunigan, Tom McBryan, Shane Hendricks, Neal Smith, Rick Young and Tom Ferry.

**Others Present:** Scott Bailey, Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 6:54 p.m. Mr. Ferry made a motion seconded by Mr. McBryan to approve the minutes from the June 19, 2019 meeting. All members agreed and the motion passed unanimously.

### Engineers Report:

1. Proposals for the sewer cleaning and video inspection project were opened and turned over to Gannett Fleming for review.
2. Final design for the plant upgrade project is progressing and on schedule.
3. The Act 537 Special Study will be resubmitted as soon as the resolution approving the project is received from Selinsgrove Borough.
4. The WQM Part II Permit application will be withdrawn and resubmitted when the Act 537 Special Study is resubmitted. A refund will be requested for the fee of the withdrawn Part II Permit application.
5. The PENNVEST loan application deadline for October 31, 2019 for this round of loans will not be met. The next deadline is February 6, 2020.

### Old Business:

1. The 16<sup>th</sup> late notice has been mailed to Hummels Wharf.
2. A site tour of 21 Industrial Park Road was conducted on June 18<sup>th</sup>, 2019, we are still waiting to inspect their holding tanks.
3. The nursing home grease trap rebuild is scheduled for July 18th.
4. No new information concerning the old Stereo Shop capacity request, the universities Sassafras Street Townhome expansion or the Craft Distillery.
5. A Final Design meeting was held on July 2<sup>nd</sup>.

### New Business:

1. The Health Insurance renewal quotes for 2019/2020 were presented by Truman Purdy of Purdy Insurance at the July LRPM. A motion was made by Mr. McBryan and seconded by Mr. Smith to approve the Health Insurance renewal as presented by Mr. Purdy. The total cost would be approximately \$169,738.00 per year, a 2.81% increase. All members agreed and the motion passed unanimously.
2. The National Beef 1<sup>st</sup> Qtr. 2019 surcharge will be sent out this week, \$40,662.
3. The 3<sup>rd</sup> Qtr. Participant bills have all been paid.
4. There is a potential sale of the Phillips Motel property in Shamokin Dam.
5. The Effluent flow meter replacement is on hold.
6. Selinsgrove Borough approved 1 EDU for the Sherwood new home construction in the borough, no request was submitted to ESCRA.
7. CL2 detector replacement is installed, staff is completing the wiring.

8. Due to Mr. Mann not being reappointed as a Borough of Selinsgrove representative, a vacancy in the Vice-Chairman position was created. A motion was made by Mr. Smith and seconded by Mr. McBryan to reorganize as follows: Mr. Ferry-Vice Chairman; Mr. Young-Secretary; Mr. Kiesinger-Assistant Secretary/Treasurer. Mr. Dunigan will remain as Chairman and Mr. McBryan will remain as Treasurer. All members agreed and the motion passed unanimously. A change in signatories at the bank will also be required.
9. The 2018 Credit/Deficit will be ready for review for the August 14 LRPM.
10. The manager requested the return of any unneeded 2018 audits.
11. Flow request letters for the 2020 budget will be sent out on August 1<sup>st</sup> with a deadline of September 11<sup>th</sup>.

**Financial Report:**

The June Disbursements, June Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Young to approve the reports. All members agreed and the motion passed unanimously.

**Solicitors Report:**

Mr. Potter discussed the informal meeting notes for the potential revisions to the current Service Agreement meeting that was held on June 25, 2019. Mr. Potter requested that any comments please be sent to him before the next meeting.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:04 p.m. The next regularly scheduled authority meeting is August 21, 2019 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is August 14, 2019 at 7:00 p.m.

Respectfully submitted,

*Nicki Milligan*

Nicki Milligan, Secretary