

## Eastern Snyder County Regional Authority

October 21, 2020

**Members Present:** Michael Dunigan, Richard Young, Michael Kuhns, Shane Hendricks and Tom Ferry. Tom McBryan was excused.

**Others Present:** Greg Pysher, Manager; Cory Kline, Assistant Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 6:57 p.m. Mr. Ferry made a motion seconded by Mr. Young to approve the minutes from the September 16, meeting. All members agreed and the motion passed unanimously.

### Engineers Report:

1. The most recent submittal of the 105/106 application has been rejected for incompleteness. DEP is requiring an E&S permit. Gannet Fleming has submitted the permit application to the Snyder County Conservation District.
2. A Pre-Construction meeting for the Plant Upgrade was conducted onsite 10/21/2020 at 10:00am.
3. Sewer line repair project. Gannet will start working on this.
4. Metering Chamber Flow meter replacements. Gannet will start working on this.
5. Monroe Metering Chamber Vault abandonment. Gannet will start working on this.
6. No updates for the flood mitigation grant. Ken Potter will make a call to Mr. Kantz for an update.

### Old Business:

1. The 31<sup>st</sup> late notice has been mailed to Hummels Wharf.
2. The ESCRA employee manual is being reviewed and updated. The new version will have a mobile device section and the ESCRA Healthcare section will be updated.
3. Bright Farms update.
4. The 2019 Credit/Deficit calculations were discussed. A motion was made by Mr. Dunigan and seconded by Mr. Kuhns to proceed with the distribution of the 2019 Credit/Deficit with the 1st Quarter 2021 billing to be sent out December 1<sup>st</sup>, 2020. All members agreed and the motion passed unanimously.
5. No comments received concerning the 2021 proposed budget, final adoption at the November 18, 2020 Authority Meeting.
6. An approval letter was sent to Charles Paige on 9/21/2020 for 3 EDU's at Wharf Drive and North Chestnut in Hummels Wharf.
7. A request was received from Jared Myers for a property at 33 Grand oak Lane Selingsgrove. Penn Township approval has been received. A motion was made by Mr. Ferry and seconded by Mr. Hendricks to approve the 1 EDU. All members agreed and the motion passed unanimously.
8. A request from RBBB Holdings for 1 EDU was received for a property at 555 Clifford Road, Selingsgrove 17870. Property is located in Penn Township. A motion was made by Mr. Kuhns and seconded by Mr. Hendricks to approved the 1 EDU. All members agreed and the motion was passed unanimously.
9. The non-interest bearing account has been set up. Nicki has completed the ACH setup with PENNVEST.
10. The 4<sup>th</sup> Qtr. payments have been received.

### **New Business:**

1. An Infiltration and Inflow letter had been distributed to all the participants. No comments have been received.
2. The 2<sup>nd</sup> quarter bill has been sent to National Beef in the amount of \$38,802.89.
3. A sewer capacity letter was received from INSA, LLC as part of a 120,000sf expansion to the current 38,000sf facility requesting an additional 13 EDU's. INSA has not completed the required effluent testing for the original project. ESCRA and Shamokin Dam Borough will be discussing a pre-treatment system with INSA, LLC.
4. A sewer capacity letter was received from Chad gray for a property at 205 Pleasant Drive. The property is located in Penn Township. Approval has been received from Penn Township, still waiting on approval from Selinsgrove.
5. A sewer capacity letter for 3 EDU's for a new office building was received from LB Water for 516-520 South Market Street, Selinsgrove.
6. Energy System group Co-Digestion proposal.
7. Nicki has created a new page on the website for the Vacuum Truck information.
8. Harlan Parker passed away Wednesday September 30<sup>th</sup>. He was appointed to the board in 1994. A motion was made by Mr. Hendricks and seconded by Mr. Ferry to pass Resolution 2020-04 Honoring Harlan J Parker and to make a donation in the amount of \$500 to Christ Community United Methodist Church in memorial along with a plaque honoring his years of service to be hung in the conference room and one to be presented to Harlan's wife with the Resolution. All members agreed and the motion passed unanimously.

### **Financial Report:**

The September Disbursements, September Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion seconded by Mr. Young to approve the reports. All members agreed and the motion passed unanimously.

### **Solicitors Report**

Mr. Potter discussed changes to the Service Agreement that was submitted for review.

There being no further business, Chairman Dunigan declared the meeting adjourned at 7:44 p.m. The next regularly scheduled authority meeting is November 18, 2020 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long-Range Planning Committee meeting is November 11, 2020 at 7:00 p.m.

Respectfully submitted,

*Nicki Milligan*

Nicki Milligan, Secretary