

## Eastern Snyder County Regional Authority

August 15, 2018

**Members Present:** Ed Mann, Harlan Parker, Dan Kiesinger, Richard Young, Michael Dunigan, Tom McBryan and Tom Ferry. Neal Smith was excused.  
**Others Present:** Scott Bailey, Manager; Steve Witmer, Assistant Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 6:51 p.m. Mr. Mann made a motion seconded by Mr. Young to approve the minutes from the July 18, 2018 meeting. All members agreed and the motion passed unanimously.

### Engineers Report:

1. Final design for the plant upgrade project is progressing and on schedule. A motion was made by Mr. Mann and seconded by Mr. Ferry to approve the selected dewatering equipment based on Monday's meeting between Scott Bailey and Ron Jager. All members agreed and the motion passed unanimously.
2. The PENNVEST qualification meeting is scheduled for August 16, 2018 at the Susquehanna Valley Chamber of Commerce building, potential County loan rate of 2.105%.
3. The TV inspection of the remaining 1/3<sup>rd</sup> of the collection system is on hold due to high flows.

### Old Business:

1. The Snyder County Commissioners meeting was held on August 14, 2018 and was attended by Mr. Bailey and Mr. Dunigan. The Commissioners awarded the county's available funds from the Luzern County Flood Mitigation Grant Program, \$450,157.54, to ESCRA to offset the costs of the flood hardening that is part of the upgrade project. The County will submit their recommendation to the Grant Program, the Army Corps of Engineers will also have to approve the project.
2. The 4<sup>th</sup> late notice has been mailed to Hummels wharf.
3. A WC claim update was presented on the employee that was injured on the job.
4. National Beef paid their 1<sup>st</sup> Qtr. 2018 surcharge in the amount of \$38,017.

### New Business:

1. Mar-Allen Concrete Products of Ephrata, Pa repaired the Monroe Metering Chamber for the amount of \$8,097.00. The repair will be monitored to insure it holds. Mr. Bailey suggested an inspection of the concrete by a structural engineer to evaluate the chamber for future rehabilitation.
2. PMAA Ballot for Region 5 representatives was presented. A motion was made by Mr. Ferry and seconded by Mr. Young to have Secretary Parker sign the ballot and submit it to PMAA.
3. 4th Quarter 2018 participant bills with the 2017 credit/deficit applied will be mailed September 1<sup>st</sup>.

4. There was an issue with the VLR PLC that was resolved by Gannett Fleming, the #1 conveyor belt in the Dewatering Building required repair and the list of storm damage was reviewed.
5. Flow request letters for the 2019 budget are due by September 12<sup>th</sup>.
6. 2<sup>nd</sup> long term employee will be retiring on August 31<sup>st</sup>, 2018. The cash payout for this employee was presented for review. One operator position was filled with a start date of September 4<sup>th</sup>, 2 other positions remain to be filled.
7. Waiting on the 3<sup>rd</sup> quote for tree removal.
8. The 2019 draft budget will be ready by the September LRPCM.

**Financial Report:**

The July Disbursements, July Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Mann to approve the reports. All members agreed and the motion passed unanimously.

**Solicitors Report:**

1. Mr. Potter did not have anything new to report.

**Executive Session:**

The board requested an executive session to consult with its attorney or professional advisor to discuss personnel matters. The board convened into executive session at 7:26 pm and reconvened at 7:56 pm.

**Salary/Wage Discussions:**

The board reconvened the regular meeting at 7:56 pm. Mr. Mann made a motion seconded by Mr. McBryan to raise the starting salary from \$12.00/hr to \$14.00/hr with the increase to \$17.00/hr when they pass the operators test. All members agreed and the motion passed unanimously.

Mr. Mann also made a motion seconded by Mr. Ferry to give employees a 3% across the board increase. All members agreed and the motion passed unanimously

There being no further business, Chairman Dunigan declared the meeting adjourned at 7:59 p.m. The next regularly scheduled authority meeting is September 19, 2018 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is September 12, 2018 at 7:00 p.m.

Respectfully submitted,

*Nicki Milligan*

Nicki Milligan,  
Secretary