

Eastern Snyder County Regional Authority

December 16, 2020

Members Present: Michael Dunigan, Richard Young, Michael Kuhns, Shane Hendricks, Tom McBryan and Tom Ferry.
Others Present: Greg Pysher, Manager; Cory Kline, Assistant Manager; David Gryger, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the virtual meeting at 7:00 p.m. Mr. Hendricks made a motion seconded by Mr. Kuhns to approve the minutes from the November 18, 2020, meeting. All members agreed and the motion passed unanimously.

Engineers Report:

1. The most recent submittal of the 105/106 application has technical difficulties that Gannett Fleming is addressing.
2. A conference call construction meeting on 12/17/2020. Heim is the only contractor on site.
3. The sewer line repair project bid opening has been pushed back due to an addendum being released on 12/14/2020. Proposals are now due 1/20/2020 at 3:00pm.
4. Construction project update.
5. Gannett is working on the change order list.
6. No updates for the flood mitigation grant. Ken Potter will reach out to Mr. Kantz for an update if nothing is heard by Monday.

Old Business:

1. The 33rd late notice has been mailed to Hummels Wharf.
2. The ESCRA employee manual is almost complete. The new version will have a mobile device section and the ESCRA Healthcare section will be updated accordingly.
3. Bright Farms update. Greg Pysher wrote a letter on 11/24/2020 in support of Penn Township requiring Bright Farms to install a Pre-treatment plant.
4. ESCRA has a CD that will mature on 12/17/2020. In the amount of \$1,268,778.65. This will be transferred to the checking account.
5. A sewer capacity letter was received from INSA, LLC as part of a 120,000sf expansion to the current 38,000sf facility requesting an additional 13 EDU's. INSA has not completed the required effluent testing for the original project. INSA is discharging approximately 4,500 gallons per day. The INSA permit is 2,750 gallons per day. INSA is requesting to discharge approximately 18,000 gallons per day at full capacity as part of phase 2. Mr. Hendricks made a motion seconded by Mr. Ferry authorizing Greg Pysher to write a letter requiring INSA to be in compliance now and that they will be required to install a pre-treatment plant before they are approved for the expansion. All members agreed and the motion passed unanimously.
6. A sewer capacity approval letter was sent to Chad Gray for a property at 205 Pleasant Drive.
7. A sewer capacity approval letter was sent to L/B Water for an additional 1 EDU for a property at 516-520 South Market St in Selinsgrove.
8. PENNVEST Payment Request #1 in the amount of \$810,839.77 is in process.
9. Proposed service agreement discussion. Mr. Potter will reach out to others.

New Business:

1. 2021 budget letters were sent to all participants.
2. 1st quarter participant bills were sent out and due 1/1/2021.
3. 2021 Electricity Supply Agreement, Greg will reach out to Bill James.
4. A motion was made by Mr. Ferry and seconded by Mr. Hendricks to approve Estimate #2 for Edwin L Heim Company in the amount of \$49,149.00. All members agreed and the motion passed unanimously.
5. Influent Sampling for High Strength Wastewater Parameters.
6. Employee sick time cash out policy discussion.
7. Thank you to Tom Ferry for his 15+ years of service on the ESCRA Board.

Financial Report:

The November Disbursements, November Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Hendricks made a motion seconded by Mr. McBryan to approve the reports. All members agreed and the motion passed unanimously.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:30p.m. The next regularly scheduled authority meeting is January 20, 2021 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long-Range Planning Committee meeting is January 13, 2021 at 7:00 p.m.

Respectfully submitted,

Nicki Milligan

Nicki Milligan, Secretary