

Eastern Snyder County Regional Authority

September 19, 2018

Members Present: Ed Mann, Harlan Parker, Dan Kiesinger, Michael Dunigan, Tom McBryan, Neal Smith and Tom Ferry. Mr. Young was excused.

Others Present: Scott Bailey, Manager; Greg Pysher, Assistant Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary; Chris Gibbons, Concord Public Finance.

Chairman Dunigan opened the meeting at 7:00 p.m. Mr. Mann made a motion seconded by Mr. Ferry to approve the minutes from the August 15, 2018 meeting. All members agreed and the motion passed unanimously.

Public Comment:

1. Chris Gibbons gave a presentation outlining the value of retaining his firm, Concord Public Finance, to advise/assist ESCRA with the upcoming financing of the Plant Upgrade Project. The board instructed Mr. Gibbons to submit a formal proposal to be reviewed at the next meeting.

Engineers Report:

1. Final design for the plant upgrade project is progressing and on schedule. Mr. Jager presented the board with a summary of the PENNVEST Planning Consultation meeting that was held on August 16, 2018 and a summary of the DEP requirements for the upcoming Plant Upgrade Project.
2. The TV inspection of the remaining 1/3rd of the collection system is on hold due to high flows. Mr. Jager will submit a draft Request for Proposals for review.

Old Business:

1. The manhole raising project is completed with the exception of sealing the seams.
2. The 6th late notice has been mailed to Hummels Wharf.
3. The employee that injured his shoulder is expected to be cleared for regular duty next week.
4. The nursing home tour was completed on 9/11/18 and the Susquehanna University tour was completed on 9/13/18. Both facilities are practicing Best Management Practices, the grease traps at both facilities are being evaluated to insure they are sized properly.

New Business:

1. There is nothing new concerning the medical marijuana facility proposed in Shamokin Dam.
2. The National Beef 2nd Qtr. 2018 surcharge invoice will be mailed out next week in the amount of \$36,245. The board discussed how the surcharge funds are utilized. Mr. McBryan made a motion, seconded by Mr. Smith to credit the surcharge back to the participants when the Credit/Deficit Computations are calculated based on their respective percentages of flow. A roll call vote was requested which read as follows: Mr.

Mann, YES; Mr. McBryan, YES; Mr. Parker, YES; Mr. Ferry, YES; Mr. Smith, YES; Mr. Kiesinger, NO; Mr. Dunigan, NO. The motion carried by a vote of 5 to 2.

3. The 2019 PMRS MMO was presented for approval. Mr. Mann made a motion seconded by Mr. Ferry to approve the 2019 PMRS MMO in the amount of \$80,312. All members agreed and the motion passed unanimously.
4. The board discussed the depreciation schedule that was previously circulated.
5. The Draft 2019 Budget was discussed. The Draft Budget will be sent to the participants for their review and comments. The Final 2019 Budget will be approved at the November 20, 2018 Authority Meeting.
6. The 4th Qtr. 2018 participant bills with the 2017 Credit/Deficits applied were sent out, to date only Shamokin Dam paid.
7. The advertisement for 1 new operator will be placed in the next week.
8. The employees requested direct deposit of their paychecks, the secretary will make the necessary arrangements.
9. A skylight in the garage leaks and will require replacement.
10. The tree removal/pruning project was awarded to Hackenberg's Tree Service for the amount of \$2475.00.

Financial Report:

The August Disbursements, August Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Mann to approve the reports. All members agreed and the motion passed unanimously.

Solicitors Report:

1. Mr. Potter did not have anything new to report.

Executive Session:

An executive session was not required.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:25 p.m. The next regularly scheduled authority meeting is October 17, 2018 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is October 10, 2018 at 7:00 p.m.

Respectfully submitted,

Scott Bailey,
Manager