

Eastern Snyder County Regional Authority

August 21, 2019

Members Present: Harlan Parker, Dan Kiesinger, Michael Dunigan, Tom McBryan, Shane Hendricks, Neal Smith, Rick Young and Tom Ferry.

Others Present: Scott Bailey, Manager; Ken Potter, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 6:57 p.m. Mr. Ferry made a motion seconded by Mr. McBryan to approve the minutes from the July 17, 2019 meeting. All members agreed and the motion passed unanimously.

Engineers Report:

1. The proposals to clean and televise the remaining 1/3rd of the collection system were discussed. A motion was made by Mr. Smith and seconded by Mr. McBryan to award the job to Mr. Rehab at a cost of \$177,043.75 with a time extension through February to allow them to enter the right of way on frozen ground, and also allowing them the ability to withdraw their proposal if the ground doesn't firm up enough to get their trucks in. All members agreed and the motion passed unanimously.
2. Final design for the plant upgrade project is nearing completion. Gannett Fleming does not recommend proceeding with the electrical upgrade as a stand-alone project because the additional costs incurred could exceed an estimated \$480,000.
3. The Act 537 Special Study was submitted 8/9/2019.
4. The WQM Part II Permit application was submitted 8/9/2019, and was rejected by DEP due to the Act 537 Special Study not being approved.
5. The PENNVEST loan application deadline for February 6, 2020 will not be met.

Old Business:

1. The 17th late notice has been mailed to Hummels Wharf.
2. We are still waiting to inspect the holding tanks at 21 Industrial Park Road, Paul Williams was contacted to coordinate the inspection.
3. The National Beef 1st Qtr. Surcharge has been paid in the amount of \$40,662.
4. No new information concerning the old Stereo Shop building expansion or the Craft Distillery, Paul Williams was contacted concerning the lack of a request for additional EDU's at the old Stereo Shop building.

New Business:

1. The additional lab testing for the NPDES renewal will cost \$5200.
2. The #4 VLR DO meter was replaced with a cost of \$4,100.
3. No new information concerning the Zechman 1 EDU capacity request.
4. A capacity request for 6 EDU's was submitted by Susquehanna University for their Sassafras Townhome expansion. A motion was made by Mr. Kiesinger and seconded by Mr. Parker to approve the request for 6 EDU's. All members agreed and the motion passed unanimously.
5. A capacity request for 1 EDU was submitted by Charles Sherwood for the construction of a single-family dwelling on North Second Street in Selinsgrove. A motion was made

- by Mr. Parker and seconded by Mr. Young to approve the request for 1 EDU. All members agreed and the motion passed unanimously.
6. Quotes for a new service truck to replace the current 2011 service truck were presented. A motion was made by Mr. Ferry and seconded by Mr. Hendricks to approve the purchase of a new 2019 GMC Sierra 2500HD 4WD Crew Cab service truck in the amount of \$51,090 from Kutztown GMC under the COSTARS contract. All members agreed and the motion passed unanimously.
 7. Proposed 2020 meeting dates were presented, a motion was made by Mr. Young and seconded by Mr. Hendricks to approve the dates for publication. All members agreed and the motion passed unanimously.
 8. The change in signatories is complete.
 9. The 2018 Credit/Deficit calculations were discussed. A motion was made by Mr. McBryan and seconded by Mr. Hendricks to proceed with the distribution of the 2018 Credit/Deficit with the 4th Quarter billing to be sent out September 1st, 2019. All members agreed and the motion passed unanimously.
 10. The results of the Solicitors Meeting that was held on June 25, 2019 were discussed. A motion was made by Mr. McBryan and seconded by Mr. Ferry that effective September 30, 2019 no planning modules will be approved until the service agreement is resolved. Chairman Dunigan requested a roll call that reads as follows Mr. Hendricks, NO; Mr. McBryan, YES; Mr. Parker, YES; Mr. Ferry, YES; Mr. Young, YES; Mr. Kiesinger, YES; Mr. Smith, YES and Chairman Dunigan, YES.
 11. Flow request letters for the 2020 budget were sent out. Two responses were received to date, PTMA estimated .300mgd and Shamokin Dam estimated .190mgd.
 12. The 2020 proposed budget will be ready by the September Long Range Meeting.
 13. The Bright Farms Nutrient Asset Administration Fee for 6 EDU's in the amount of \$1,500 that was collected will be returned. The 6 EDU's should have been included in the original Pawling Station capacity request approved in 2006, this approval was before ESCRA began to levy the Nutrient Asset Administration Fee of \$250/EDU.

Financial Report:

The July Disbursements, July Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Kiesinger to approve the reports. All members agreed and the motion passed unanimously.

Solicitors Report:

Mr. Potter stated his next meeting to meet and discuss the Service Agreement is scheduled for August 30, 2019.

Executive Session:

The board requested an executive session to consult with its attorney or professional advisor to discuss personnel matters and potential litigation. The board convened into executive session at 7:56 pm and reconvened at 8:24 pm.

Salary/Wage Discussions:

The board reconvened the regular meeting at 8:24 pm. Mr. Ferry made a motion seconded by Mr. Hendricks to give employees a 3% across the board increase with the exception of Christopher Hupp, Matthew Reichenbach and Zachary Zechman who will receive an increase of \$1.00 and Greg Pysher who will have his salary increased to \$57,000/yr. A roll call vote was taken and reads as follows; Mr. Hendricks, YES; Mr. McBryan, YES; Mr. Parker, YES; Mr. Ferry, YES; Mr. Young, YES; Mr. Kiesinger, YES; Mr. Smith, YES and Chairman Dunigan, YES.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:30 p.m. The next regularly scheduled authority meeting is September 18, 2019 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long Range Planning Committee meeting is September 11, 2019 at 7:00 p.m.

Respectfully submitted,

Nicki Milligan

Nicki Milligan, Secretary