

## Eastern Snyder County Regional Authority

August 19, 2020

- Members Present:** Michael Dunigan, Tom McBryan, Richard Young, Michael Kuhns and Tom Ferry. Shane Hendricks was excused and Harlan Parker was absent.
- Others Present:** Greg Pysher, Manager; Cory Kline, Assistant Manager; Ken Potter, Solicitor; Ron Jager, Engineer; David Gryger, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 7:00 p.m. Mr. McBryan made a motion seconded by Mr. Ferry to approve the minutes from the July 15, 2020 meeting. All members agreed and the motion passed unanimously.

### Engineers Report:

1. Bid opening and review for WWTP upgrade. **General Contractor**; Lobar, Inc. \$6,455,000.00. A motion was made by Mr. Ferry and seconded by Mr. Young to award pending review by Gannett Fleming. **Mechanical**; Edwin L. Heim Co., \$328,823.00. A motion was made by Mr. Ferry and seconded by Mr. Young to award pending review by Gannett Fleming. **Electrical**; Garden Spot Electric, Inc. \$3,035,000.00. A motion was made by Mr. McBryan and seconded by Mr. Kuhns to award pending review by Gannett Fleming. All members agreed and the motions passed unanimously.
2. Gannett Fleming submitted the Proposal for Construction and Programming Services for the Improvement project. The cost is \$1,038,600.00. Ken Potter will review the proposal for ESCRA.
3. The Chapter 106 permit was submitted to Dep for review.
4. The NPDES Renewal Application Permit was submitted on 1/27/2020. The permit expired on July 31, 2020.
5. Mr. Rehab Project update. 6 sections of trunk line will need lined. We will have the report next week. Mr. rehab on site 8/19/2020 for project quote.
6. Gannett Fleming Cyberattack update. Close to being back to normal.
7. No updates for the flood mitigation grant.

### Old Business:

1. The 29<sup>th</sup> late notice has been mailed to Hummels Wharf.
2. ESCRA selected and contacted five individuals to interview. Interviews will be completed on 8/20/2020. A motion was made by Mr. Dunigan and seconded by Mr. Ferry approving Greg Pysher (manager) and Cory Kline (assistant manager) to hire two additional employees. All members agreed and the motion passed unanimously.
3. The ESCRA employee manual is being reviewed and updated. The new version will have a mobile device section.
4. Walter Harpster 1 EDU request at 812 Orange St, Selinsgrove, PA 17870. A motion was made by Mr. Kuhns and seconded by Mr. Young to approve the 1 EDU for 812 Orange St, Selinsgrove. All members agreed and the motion passed unanimously.
5. A motion was made by Mr. Dunigan and seconded by Mr. Ferry to approve the switch to Capital Blue Cross based on underwriting as quoted to approve the Health Insurance

renewal, the FSA and the Employee Life Insurance with Chris Bailey of Sholley Insurance Agency. The total cost would be approximately \$88,350.12 per year for the Health Insurance. All members agreed and the motion passed unanimously.

6. Weis Markets Permit Update.
7. Bright Farms sampling update.
8. The group meeting discussing the proposed Service Agreement Amendments was held on July 29, 2020 at 6:00 pm at eh VFW.

#### **New Business:**

1. The 2021 flow letters were mailed on 8/3/2020. Shamokin Dam- .180 MGD and Penn Township Municipal Authority-.350 MGD have responded.
2. The 2019 Financial Audit has been completed. A motion was made by Mr. Ferry and seconded by Mr. Young to approve the 2019 Financial Audit. All members agreed and the motion passed unanimously.
3. The credit/deficit review and approval were tabled until September.
4. A motion was made by Mr. Dunigan and seconded by Mr. Young to approve the 2021 meeting dates. All members agreed and the motion passed unanimously.
5. The 2021 proposed budget will be ready by the September LRPM.
6. The National Beef 1<sup>st</sup> Quarter 2020 bill was mailed out in the amount of \$24,419.14.
7. Possible Airport Road food grade manufacturing facility. 200,000 gallons per day to the sewer from reverse osmosis and cooling towers.
8. 1 EDU request from Jared Myers for a property at 33 Grand Oak Lane, Selinsgrove (PTMA).
9. 8/24/2020 PennVest conference call meeting.

#### **Financial Report:**

The July Disbursements, Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Ferry made a motion, seconded by Mr. Young to approve the reports. All members agreed and the motion passed unanimously.

#### **Solicitors Report:**

Mr. Potter had nothing to report.

#### **Executive Session:**

The board requested an executive session to discuss personnel matters. The board convened into executive session at 8:00 pm and reconvened at 8:26 pm.

#### **Salary/Wage Discussions:**

The board reconvened the regular meeting at 8:26 pm. Mr. Ferry made a motion seconded by Mr. McBryan to give employee raises as follows; Brent Hackenberg \$1.46, Christopher Hupp \$1.50, Jason Kopczick \$.46, Nicki Milligan \$1.10, Logan Scholl \$.96, Matthew Reichenbach \$1.50, Craig Wilhour \$1.10, Steve Witmer \$1.71 and Zachary Zechman \$1.50. Greg Pysher will have his salary increased to \$73,000/yr and Cory Kline will have his salary increased to \$57,000/yr. All members agreed and the motion passed unanimously.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:30 p.m. The next regularly scheduled authority meeting is September 16, 2020 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long-Range Planning Committee meeting is September 9, 2020 at 7:00 p.m.

Respectfully submitted,

*Nicki Milligan*

Nicki Milligan, Secretary