

## Eastern Snyder County Regional Authority

September 16, 2020

**Members Present:** Michael Dunigan, Tom McBryan, Richard Young, Michael Kuhns, Shane Hendricks and Tom Ferry. Harlan Parker was absent.

**Others Present:** Greg Pysher, Manager; Cory Kline, Assistant Manager; Ken Potter, Solicitor; Molly Gorby, Solicitor; Ron Jager, Engineer; Nicki Milligan, Secretary.

Chairman Dunigan opened the meeting at 7:00 p.m. Mr. Young made a motion seconded by Mr. Kuhns to approve the minutes from the August 19, 2020 and the September 9, 2020 LRPM meetings. All members agreed and the motion passed unanimously.

### Engineers Report:

1. PENNVEST settlement checklist.
2. 9/21/2020 PENNVEST conference call meeting
3. 9/30/2020 PENNVEST document signing conference call meeting. The Chairman and the Secretary will be required to sign on the day of settlement. Mr. Ferry made a motion seconded by Mr. Hendricks to authorize Gannett Flemming to award "Notice to Proceed" after the PENNVEST closing for the plant upgrade project. All members agreed and the motion passed unanimously.
4. No updates for the flood mitigation grant.

### Old Business:

1. The 30<sup>th</sup> late notice has been mailed to Hummels Wharf.
2. The ESCRA employee manual is being reviewed and updated. The new version will have a mobile device section and the ESCRA Healthcare section will be updated.
3. Bright Farms update. Greg Pysher will attend the October 1<sup>st</sup> PTMA meeting.
4. 2019 Credit/Deficit review and discussion. A motion was made by Mr. McBryan and seconded by Mr. Ferry to have Wagner, Dreese and Elsasser & Associates, PC to add a detailed page breakdown of all numbers. All members agreed and the motion passed unanimously. A motion was made by Mr. McBryan and seconded by Mr. Young to take out any Vac truck charges, these should be services rendered not sewer charges. All members agreed and the motion passed unanimously. A motion was made by Mr. Hendricks and seconded by Mr. McBryan that any invoice for services be deemed miscellaneous income not sewer charges going forward. All members agreed and the motion passed unanimously.
5. A request was received from Jared Myers for a property at 33 Grand oak Lane Selinsgrove. Property is located in Penn Township.
6. New hire Terry Smith will start on September 21<sup>st</sup>, 2020.
7. The group meeting discussing the proposed Service Agreement Amendments was held on July 29, 2020 at 6:00 pm at the VFW. Greg Pysher is working on some changes to be added to the minutes from this meeting.
8. The 2021 draft budget that was presented at the Long Range Planning meeting was discussed. Mr. Ferry made a motion seconded by Mr. Young to send the draft budget to the participants for their review. An advertisement will be placed stating ESCRA will hold a public meeting for questions or comments concerning the 2020 draft budget at

our next regular meeting on October 21, 2020 with final adoption scheduled for the November 18, 2020 Authority Meeting. All members agreed and the motion passed unanimously.

9. ESCRA will be required to open a non-interest-bearing account for the project. Account must be opened upon settlement.
10. The 2021 Pension Minimum Municipal Obligation worksheet was presented to the board for approval. A motion was made by Mr. McBryan and seconded by Mr. Kuhns to approve the 2021 pension MMO adding an additional \$100,000.00 towards the unfunded liability. All members agreed and the motion passed unanimously.
11. ESCRA employee total compensation package spreadsheet review.
12. ESCRA Vactor Truck rate discussion. A motion was made by Chairman Dunigan and seconded by Mr. Young to amend the rates as follows. Participants will remain at the \$125.00/hr and all other non-participants will increase to \$250.00/hr. All charges start from the time the truck leaves until it returns. All members agreed and the motion passed unanimously.
13. A request from RBBB Holdings for 1 EDU was received for a property at 555 Clifford Road, Selinsgrove 17870. Property is located in Penn Township.
14. The 4<sup>th</sup> Qtr. Bills were mailed, Penn Township and Shamokin Dam payments have been received.

**New Business:**

1. Infiltration and Inflow committee discussion. Greg Pysher will work on a letter to the municipalities to discuss options to address the issues.
2. Grease trap information discussion.
3. There are 3 manholes on the Old Trail and 1 on Sandhill Road that are in need of repair. Greg Pysher received a price from Fairchild Bros. to repair at a cost of \$7,440.00.
4. PA One Call mapping project.
5. ESCRA trunk line GPS proposal.
6. A request from Charles Paige for 3 EDU's was received for a property at the intersection of Wharf Drive and North Chestnut St in Hummels Wharf. A motion was made by Mr. Young and seconded by Mr. Hendricks approving the 3 EDU's upon receiving the approval letter from Hummels Wharf Municipal Authority. All members agreed and the motion passed unanimously.

**Financial Report:**

The August Disbursements, Budget Analysis and the current General Ledger Account Summary were presented to board members for review. Mr. Hendricks made a motion seconded by Mr. Ferry to approve the reports. All members agreed and the motion passed unanimously.

There being no further business, Chairman Dunigan declared the meeting adjourned at 8:02 p.m. The next regularly scheduled authority meeting is October 21, 2020 at the ESCRA WWTP conference room, 870 South Front Street, Selinsgrove, PA at 7:00 p.m. The next scheduled Long-Range Planning Committee meeting is October 14, 2020 at 7:00 p.m.

Respectfully submitted,

*Nicki Milligan*

Nicki Milligan, Secretary